

Friday, November 29, 2025

Guidelines for Parents of B.Tech Students

(Supporting Your Ward at IIIT-Delhi)

Dear Parents,

We warmly welcome you to the IIIT-Delhi community. We understand that the transition from school to university can be a big step for both students and parents. At IIIT-Delhi, our philosophy is to help students grow as independent, responsible young adults while ensuring that parents feel informed and assured about their ward's progress.

This guide explains how you can stay connected, where to find important information, and how to reach us if you have any concerns.

1. Our Approach and Common Terminologies

Our Approach

- University life is very different from school: students are treated as young adults and are encouraged to take charge of their studies and well-being.
- Faculty and staff are here to guide and support, but we encourage students to reach out themselves whenever they face challenges.
- Parents play an important role by maintaining regular communication with their ward and encouraging them to seek help whenever needed.
- We request parents to ensure that their phone numbers and addresses are always updated in the institute records. This helps us contact you promptly if there is ever an important concern or urgent matter regarding your ward.

Common Terminologies

To help parents understand some of the academic terms frequently used at the university:

- **Transcript:** An official record of a student's courses, grades, SGPA and CGPA across semesters. It is like a consolidated report card.



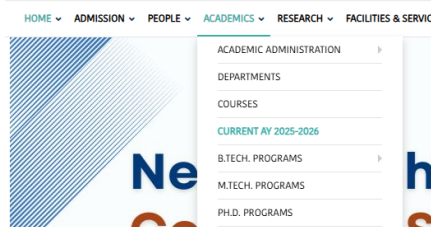
- **Grade:** A letter assigned to a student in a course that reflects their performance, corresponding to a numerical grade point used in SGPA and CGPA calculations. (<https://www.iiitd.ac.in/academics/resources/evaluation>)
- **SGPA (Semester Grade Point Average):** The credit-weighted average of a student's grades for all courses taken in a semester, calculated using the formula: $SGPA = (\sum (\text{Credit} \times \text{Grade Point})) / (\sum \text{Credits})$
- **CGPA (Cumulative Grade Point Average):** A number (out of 10) that reflects a student's overall academic performance across all semesters.
- **Semester:** A 16–18 week academic term. IIIT-Delhi runs two main semesters each year – *Monsoon (Aug–Dec)* and *Winter (Jan–May)*.
- **Credits:** Each course has a credit value that reflects the workload. Students must complete a certain number of credits to graduate.
- **ERP (Enterprise Resource Planning Portal):** The online system where students can see attendance, results, fee details, course registrations, etc.
- **Backlog:** A course that a student could not clear in an earlier attempt and may need to reattempt in the future. IIIT-Delhi does not have the provision of supplementary exams to clear a course.
- **Advisors/Mentors:** Faculty members assigned to guide students academically and personally during their time at the institute.

2. Academic Progress

- **Results & Grades:** All academic results (course grades, semester results) are shared with students through the ERP system. Parents can ask their ward to show these results to stay updated.
- **Timetables & Calendars:** Exam schedules, semester calendars, and announcements are regularly posted on the institute website. Results are announced tentatively 3 weeks after the completion of the end-of-semester examination and shared via email.
- **Attendance & Concerns:** Attendance requirements vary from course to course, and we do not keep daily attendance records of students. If there are any serious concerns about a student's performance, the institute may reach out directly to both the student and the parents.

3. Access Timetable and Calendar

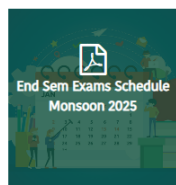
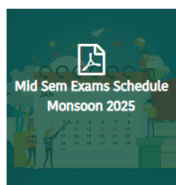
- Visit <https://www.iiitd.ac.in/academics>
- Access “Current AY 20XX-20XY”
- Here, one can access the academic calendar, timetable and exam schedule of the ongoing and next semester of the current academic year.



Next Semester (Winter 2026)



Current Semester (Monsoon 2025)

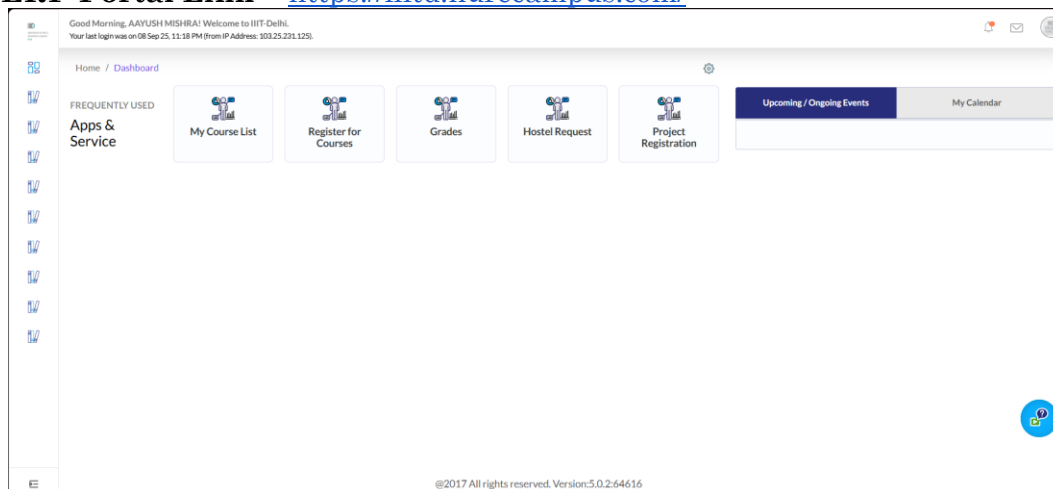


ACADEMIC CALENDAR (Winter Semester 2026 AY 2025-26)																														
Week 0 (Dec-Jan)						Week 1 (Jan)						Week 2 (Jan)						Week 3 (Jan)												
Mon	Tue	Wed	Thur	Fri	Sat	Mon ¹	Tue ²	Wed ³	Thur ⁴	Fri ⁵	Sat	Mon ⁶	Tue ⁷	Wed ⁸	Thur ⁹	Fri ¹⁰	Sat	Mon ¹¹	Tue ¹²	Wed ¹³	Thur ¹⁴	Fri ¹⁵	Sat	Mon ¹⁶	Tue ¹⁷	Wed ¹⁸	Thur ¹⁹	Fri ²⁰	Sat	
29	30	31	1	2	3	5	6	7	8	9	10	12	13	14	15	16	17	19	20	21	22	23	24		19	20	21	22	23	24
3 Day Module						1st Day of Class						Last day of Add/Drop						TT-Fri ¹						H						
Week 4 (Jan-Feb)						Week 5 (Feb)						Week 6 (Feb)						Week 7 (Feb)												
Mon	Tue	Wed	Thur	Fri	Sat	Mon ¹	Tue ²	Wed ³	Thur ⁴	Fri ⁵	Sat	Mon ⁶	Tue ⁷	Wed ⁸	Thur ⁹	Fri ¹⁰	Sat	Mon ¹¹	Tue ¹²	Wed ¹³	Thur ¹⁴	Fri ¹⁵	Sat	Mon ¹⁶	Tue ¹⁷	Wed ¹⁸	Thur ¹⁹	Fri ²⁰	Sat	
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Repeats Day	Mid Sem Feedback					Odyssey						TT-Mon ⁵						Ph.D. Yearly Review Deadline						Mid Sem Exam						
H																														
Week 8 (Feb-March)						Week 9 (March)						Week 10 (March)						Week 11 (March)												
Mon	Tue	Wed	Thur	Fri	Sat	Mon ¹	Tue ²	Wed ³	Thur ⁴	Fri ⁵	Sat	Mon ⁶	Tue ⁷	Wed ⁸	Thur ⁹	Fri ¹⁰	Sat	Mon ¹¹	Tue ¹²	Wed ¹³	Thur ¹⁴	Fri ¹⁵	Sat	Mon ¹⁶	Tue ¹⁷	Wed ¹⁸	Thur ¹⁹	Fri ²⁰	Sat	
23	24	25	26	27	28	2	3	4	5	6	7	9	10	11	12	13	14	16	17	18	19	20	21		16	17	18	19	20	21
Mid Sem Exams (21 Feb - 1st March)						Mid Recess (For US Students only except TAG*)						TT-Fri ¹						Last day of Late Drop						Ph.D. & E-Summit						
						H																		Approval of New Courses						
																								Eid-ul-Fitr						
Week 12 (March)						Week 13 (March-April)						Week 14 (April)						Week 15 (April)												
Mon ¹	Tue ¹²	Wed ¹³	Thur ¹⁴	Fri ¹⁵	Sat	Mon ¹⁶	Tue ¹⁷	Wed ¹⁸	Thur ¹⁹	Fri ²⁰	Sat	Mon ²¹	Tue ²²	Wed ²³	Thur ²⁴	Fri ²⁵	Sat	Mon ²⁶	Tue ²⁷	Wed ²⁸	Thur ²⁹	Fri ³⁰	Sat	Mon ³¹	Tue ³²	Wed ³³	Thur ³⁴	Fri ³⁵	Sat	
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TT-Fri ¹⁵						Ama						Mahavir Jayanti						Good Friday						End Sem Feedback						
						Ram Navami						H												*Complete all Internal Evaluation						
						H																								
Week 16 (April)						Week 17 (April-May)						Week 18 (May)						Week 19 (May)												
Mon ¹	Tue ¹²	Wed ¹³	Thur ¹⁴	Fri ¹⁵	Sat	Mon ¹⁶	Tue ¹⁷	Wed ¹⁸	Thur ¹⁹	Fri ²⁰	Sat	Mon ²¹	Tue ²²	Wed ²³	Thur ²⁴	Fri ²⁵	Sat	Mon ²⁶	Tue ²⁷	Wed ²⁸	Thur ²⁹	Fri ³⁰	Sat	Mon ³¹	Tue ³²	Wed ³³	Thur ³⁴	Fri ³⁵	Sat	
20	21	22	23	24	25	27	28	29	30	1	2	4	5	6	7	8	9	11	12	13	14	15	16		11	12	13	14	15	16
BTP Paper Submission						Last Day of Class						End-Sem Examinations (24th April-3rd May)						Buddha Purnima						BTP Presentation						
																		Exam Copies to be shown to students						Ph.D. Presentations						
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4. ERP – Student Information Portal for Transcript

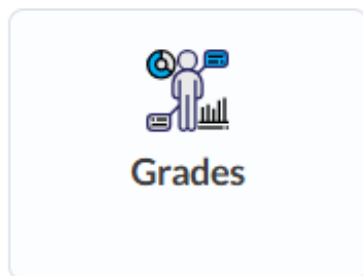
The **ERP (Enterprise Resource Planning) system** is the central online portal where students can view all their academic information. Parents do not have separate logins, but with their ward's help, they can access course registration details for each semester and final results via the transcript. The transcript is updated **only after the results are officially declared**.

ERP Portal Link - <https://iiitd.nurecampus.com/>



Please follow the steps below to view the transcript:

- Using the above link, login to the ERP system of IIITD
- Click on “Grades”



- Click on the  Icon on the top right of the page



You can then proceed to download the transcript.

NOTE: For an authorized version of the transcript, please reach out to admin-btech@iiitd.ac.in

5. Resources and Regulations of B.Tech Programs

For detailed information on academic resources, rules, and regulations related to the B.Tech program, please visit: <https://www.iiitd.ac.in/academics/resources>

6. Academic Dishonesty Policy

For detailed information on the academic dishonesty policy of the institute, please visit: <https://www.iiitd.ac.in/academics/resources/acad-dishonesty>

7. How Parents Can Support

- A student may face disciplinary action if parents, siblings, or any other individuals are involved in course, institute or DAC-related matters.
- Talk regularly with your ward about academics, well-being, and adjusting to campus life.
- Encourage them to approach faculty, advisors, or the Academic Office if they face difficulties.
- Avoid intervening directly in course-related matters (such as assignments, grades, or communication with instructors). This helps students build independence and confidence.



8. Reaching Out

- Please write to **admin-btech@iiitd.ac.in** (with CC to **admin-academic@iiitd.ac.in**).
- For urgent matters, you may call the Academic Affairs Office at **011 26907 135**.
- For well-being and counselling support, information is available here: <https://iiitd.ac.in/wbc>.

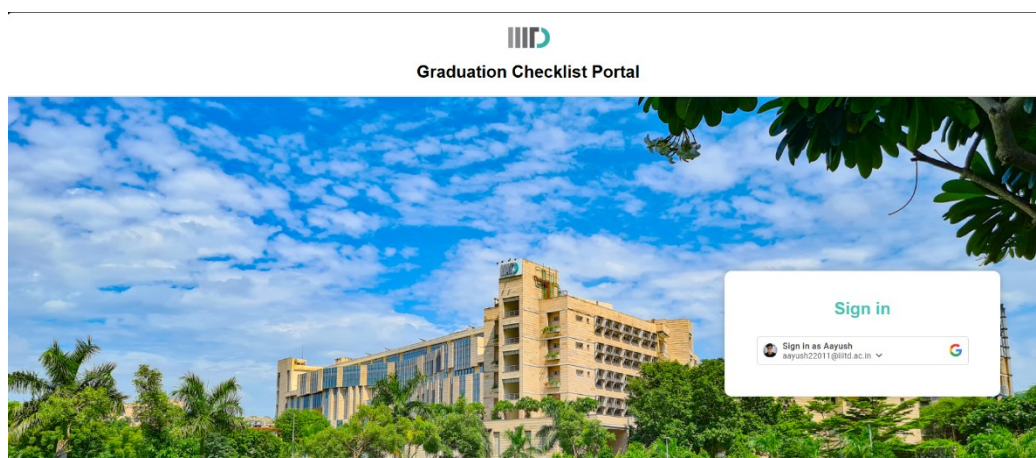
9. Escalation Process

- Please refer to this link for more details: <https://iiitd.ac.in/academics/issue-resolution>
- It is our humble request that you please adhere to the below escalation hierarchy. In case the issue remains unresolved at the first level or the issue is due to the person at the first level, the student may go to the second level and further. If a student is still not satisfied, he/she may contact the Director, given that the response received at the level below was incomplete/unable to clarify the doubts with a valid reason.
- **NOTE:-**
 - In case parents wish to seek an appointment with the Dean of Academic Affairs, UG Chair, or PG Chair, please write an email to the Academic Office requesting approval.
 - While students are strongly encouraged to discuss their concerns directly with the course instructor and escalate unresolved matters as per the defined escalation matrix below, they must not involve their parents or any external individuals through meetings, phone calls, or any other form of direct communication.

	Level 1	Level 2	Level 3	Level 4	Level 5	Level 6
Course Related	Course TF/TA	Instructor	HoD	DoAA	Director	Ombudsperson
For Course Guidance	Instructor	Program Coordinator	HoD	DoAA	Director	Ombudsperson
Registration related	JM/AM/DM Academics	Manager (Academics)	-	DoAA	Director	Ombudsperson
Other Academic Issues	JM/AM/DM Academics	Manager (Academics)	HoD	DoAA	Director	Ombudsperson

10. Graduation Portal Check

The **Graduation Check Portal** is an online tool available on the IIIT-Delhi network (accessible through campus Wi-Fi or via VPN). It allows students to track their progress toward graduation based on the regulations of their program.



Through this portal, students can:

- View the **requirements they have already fulfilled** (courses and credits completed).
- See the **requirements still pending** (courses or categories yet to be completed).
- Know **how many credits are left** and in which areas (core, electives, etc.).
- Access an updated summary after every semester's results are declared.

This portal is especially useful for **3rd and 4th-year students**, as it helps them plan their remaining courses and credits efficiently to ensure timely graduation.

Note: The Graduation Check Portal is currently in the *testing phase*. Students are advised to use it as a helpful guide, but final confirmation of graduation requirements will be done by the **Academic Affairs Office** after proper verification.



Dummy Graduation Checklist Portal

(Do not consider this as final and is subjected to verification by the academic office.)

Student Information

Roll Number:

Name:

Branch:

Graduation Status: Graduation Incomplete

[Download Graduation Checklist](#)

S.No	Requirement	Status	Credits	Action
1	Core/Mandatory Courses	Complete	80	View Details
2	28 Credits of SSH Courses (Discipline Courses completed in last four semesters)	Incomplete	12	View Details
3	Community Work	Complete	2	View

Request for Support

Our goal is to help students take responsibility for their own learning and growth while ensuring parents remain informed and reassured.

We request your support in encouraging your ward to become independent, while using the above channels if you need to reach us.

Parents are also most welcome to visit the institute. The campus is open to parents, and you are encouraged to come by to get a sense of your ward's learning environment.